## **CLAIMS**

1. A method for converting a physical document into an electronic document

## 5 comprising:

inserting one or more formatting commands into an initial electronic document; converting said initial electronic document into a physical document; scanning said physical document using a scanner to produce an electronic document wherein said scanner is configured to interpret said formatting commands.

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- 2. The method of claim 1 wherein said formatting commands are fonts.
- 3. The method of claim 1 wherein said formatting commands are font sizes.
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- 4. The method of claim 1 wherein said formatting commands are alignment tags.
- 5. The method of claim 1 wherein said formatting commands are tabs.
- 6. The method of claim 1 wherein said formatting commands are margins.

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7. The method of claim 1 wherein said formatting commands are table definitions.

- 8. The method of claim 1 wherein said formatting commands are picture definitions.
- 9. The method of claim 1 wherein said step of converting further comprises: placing one or more bar codes into said physical document.

10. A computer program product comprising:

a computer usable medium having computer readable program code embodied therein configured to convert a physical document into an electronic document, said computer program product comprising:

computer readable code configured to cause a computer to insert one or more formatting commands into an initial electronic document;

computer readable code configured to cause a computer to convert said initial electronic

्रीय चुळcument into a physical document;

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- computer readable code configured to cause a computer to scan said physical document significantly as scanner to produce an electronic document wherein said scanner is configured to interpret said formatting commands.
- 11. The computer program product of claim 10 wherein said formatting commands are fonts.
  - 12. The computer program product of claim 10 wherein said formatting commands are font sizes.

- 13. The computer program product of claim 10 wherein said formatting commands are alignment tags.
- 14. The computer program product of claim 10 wherein said formatting commands are5 tabs.
  - 15. The computer program product of claim 10 wherein said formatting commands are margins.
- 10 16. The computer program product of claim 10 wherein said formatting commands are
  - 17. The computer program product of claim 10 wherein said formatting commands are picture definitions.
  - 18. The computer program product of claim 10 wherein said computer readable code on figured to cause a computer to convert further comprises:

computer readable code configured to cause a computer to place one or more bar codes into said physical document.

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